

**MINUTES of the meeting (Annual General Meeting) of
HARPOLE PARISH COUNCIL held on 9th May 2011 at the Old School Hall,
School Lane, Harpole at 7.45 pm.**

PRESENT:

Mr D Ballard	Mrs M R Burt	Mr E Church	Mr J Calderwood
Mr J H Eason	Mr B Gibbins	Mr J L Green	Miss S Eason
Mrs J Jenkinson	Mrs S Roberts	Mr D S Starmer	Mrs R Gibbins
		5 members of public	Clerk, Mr G Ravine

1. ELECTION OF CHAIRMAN

Mrs Burt proposed and Mr Gibbins seconded that Mr Ballard be nominated for the post of chairman for 2011/12. Unanimous. Carried. Mr Ballard took the chair and signed the declaration of office.

DB thanked Mr Starmer for his work as chairman which was applauded by all present.

2. ELECTION OF VICE CHAIRMAN. Mrs Burt proposed and Mr Green seconded that Miss Eason be nominated for the post of vice chairman for 2011/12. Unanimous. Carried.

3. APOLOGIES FOR ABSENCE. Cllr J Kirkbride(NCC)

4. DECLARATIONS OF INTEREST EC, JC and MB declared a personal interest regarding the Old School Hall; JC and MB as Trustees of the Charity and Youth Club.lands. DB JC SR regarding the Harpole Action Team. DS regarding the allotments and SHLAA. OSH and PFA.

5. TO APPOINT COMMITTEE MEMBERS**Advisory Committees**

Allotments	J Eason M Burt J Green R Gibbins
Churchyard	J Calderwood J Green M Burt D Starmer
Finance	J Calderwood E Church D Starmer R Gibbins D Ballard C Gibbins
Footpaths	S Eason J Green C Gibbins
Lighting	J Eason D Starmer
Planning Committee	S Eason (Chair) J Calderwood E Church D Ballard J Jenkinson S Roberts J Eason

** Resolved that these appointments be made.*

6. TO APPOINT REPRESENTATIVES TO SIT ON OUTSIDE BODIES

Old School Hall Management Committee	S Eason E Church D Starmer R Gibbins C Gibbins J Jenkinson
Youth Club	(JC and MB are trustees) D Ballard
Old Peoples Welfare	M Burt
Playing Fields	M Burt J Green D Starmer
School Governors	S Eason
Free School Charity	M Burt
Harpole Charity	J Calderwood Mr R Starmer N Paul M Burt
Road Safety Officer	J Eason
Field Footpath Warden	C Gibbins
Bus Services Liaison	Mrs J Tilley
Tree Warden	C Gibbins

** Resolved that these appointments be made.*

7. To confirm the Clerk's appointment as Proper Officer and Responsible

Finance Officer

* **Resolved** Clerk's appointment as Proper Officer and Responsible Finance Officer be confirmed.

8. REVIEW OF THE COUNCIL'S INSURANCES

Last year Council resolved that their insurance should remain linked with the Old School Hall. The Internal Auditor expressed concerns about this arrangement. Finance Committee to discuss.

9. PUBLIC DISCUSSION

John Gibbins expressed concern about the quality of the grass cutting, and about the state of the surface of Larkhall Way. He also complained about the notice about burning rubbish at the allotments saying that it was unclear. Council felt that the meaning was clear.

Sue Burt spoke about the possibility of providing a new style of website.

10. APPROVAL OF MINUTES

* **Resolved** the minutes of the meeting on 11th April 2011 were approved with one minor change - and duly signed by the Chairman.

11. Co-option of a Councillor.

No co-option was possible as Mr Paul was still considered a Councillor by SNC. He would be disqualified at the next meeting if no declaration of office had been signed. Clerk suggested that Council consider a "Co-option Policy". Clerk asked to bring a specimen policy to the next meeting.

12. MATTERS ARISING FROM THE MINUTES

BG complained that the Playing Field was still being used as a footpath when it was not a right of way. DS said that the PFA had discussed the situation and did not feel there was a problem. BG insists that it is. DB to assess situation.

The shed on Glassthorpe Lane was still in situ despite legal action taken by NCC. Clerk to investigate.

It is not clear whether the Gas Board has done any work on the hole in Garners Way.

JC reported meeting with Joanna Martin of NRHA. The old part of Larkhall Way was not apparently built to the same standard as the new part, and bringing it up to standard would be problematic. She took note of the state of the kerbing. Mr Lorman of SNC had checked the damaged trees and said they were OK. Clerk to contact Ms Martin and express these concerns as he had been sent no report regarding the site meeting

13. REPORTS FROM ADVISORY COMMITTEES

Allotments. Mr Boyes had complained about the locking of the Hunting gate. It was stated that every allotment holder had been offered a key, and that the gate had been locked as a security measure. More keys would be obtained. There would be a meeting on the 19th.

Churchyard. The front step had been repaired. One quotation had been received for the removal of the spoil heap.

Clerk had written regarding the churchyard hedge. Clerk to liase with JC regarding further works in churchyard.

Footpaths There was a large hole on the A45 near South View.

Finance. No report. Meeting needed to discuss situation.

Lighting. The “ stub” lights had been replaced. Clerk to liase with DS and JE to identify which other lights needed replacing.

14. REPORT FROM PLANNING COMMITTEE

Application S/2011/0269/FUL – 20 High Street Harpole – Single Storey Rear Extension including link into outbuilding to be converted to ancillary accommodation.

The Planning Committee had no objections to this application.

* **Resolved** Council endorsed the decision of the Planning Committee.

15. Accounts. The internal Auditor had made a number of recommendations.

Xxxxxx

Annual general return deferred until next month.

16. Insurances – referred to above.

17. Annual Parish Meeting. Minutes distributed. Deferred until next month.

18. Harpole Charities..

* **Resolved** Mr N Paul appointed as new clerk.

19. Clerks Appraisal to be arranged with DB.

20. Communities in Action. It was not felt that attendance at such a conference would be useful until the Localism bill was confirmed.

21. Village Video. JJ described an initiative by the Boys Brigade to produce a video showing 12 months in Harpole. She suggested that this might be put onto a website.

22. Website SR and JJ to liase with Sue Burt about potential website.

23. New Village Hall. The Old School Hall Committee would discuss this idea further, which would involve the sale of The Old School Hall and relocation. The Allotments site, belonging to the Parish Council would be considered.

* **Resolved** Council agreed that the idea should be considered.

Clerk to contact SNC regarding the possible allocation of Section 106 money to such a project should the Norwood Farm development go ahead.

24. Village Walk. To be resumed this year, on Friday July 1st at 6pm meeting at the allotments.

25. Meetings. It was suggested that meetings be switched to the 3rd Monday of the month to avoid clashing with the Brownies and WI. June meeting to proceed as normal, and decision deferred until next month.

26. CORRESPONDENCE

DCLG – Planning for Travellers Sites. – noted.

Information commissioners –info Clerk to action.

NCC – Mobile Library new routes – noted.

Came and co – re insurance noted

P Boyes – re allotments.- noted.

SNAST – re Neighbourhood Watch – request for £10 p/a

*** Resolved** Council to pay £10 to South Northants Area Support.

SNC– Election info. –noted.

SNC – South Northants Council NCC– Northamptonshire County Council OSHMC – Old School Hall Management Committee EMRA – East Midlands Regional Assembly. NCAALC – Northants County Association of Local Councils. CLASP – Community Landscape & Archaeology Survey Project. WNJPU – West Northants Joint Planning Unit. NRHA. Northamptonshire Rural Housing Association. SNH South Northants Homes.

27. ACCOUNTS FOR PAYMENT

G. Ravine - salary	Ch 724	£360.33	LGA 1972 s 112
Inland revenue	Ch 725	£101.63	LGA 1972 s 112
G. Ravine - expenses	Ch 726	tbc	LG (FP)A 1963 s5
R Howey- Bus shelter	Ch 727	£20.00	
P Warden - grasscutting	Ch 728	£541.20	LG(MP)A 1953 s4
Old School Hall – i/2 year grant	Ch 729	£1000.00	
Playing Field – ½ year grant.	Ch 730	£1000.00	
Harpole Heritage	Ch 731	£500.00	
EON – new lights	Ch 732	1420.44	
AH Contracts- Dog bins	Ch 733	£60.00	
Broker Network Ltd – insurance . Payment deferred	Ch 734		
South Northants Area Support. – Neighbourhood Watch	Ch 735	£10.00	
Nickolls Landscaping. - Flagpole maintenance.	Ch 736	£85.00	

Bank balances HSBC Community Account £26,766.85. 16/4/2011 Scottish Widows. £29271.24 1/4/2011

Income. £15. Allots rent.

Resolved -That these payments be approved.

28. Items for the next Agenda.

29. DATE OF NEXT MEETING

Monday 13th June 2010 7.45 pm.

The Chairman closed the meeting at 9.44 pm.