

MINUTES of the meeting of HARPOLE PARISH COUNCIL held on  
13<sup>th</sup> June 2011  
at the Old School Hall, School Lane, Harpole at 7.45 pm.

## PRESENT:

Mr D Ballard (in the chair)	Mrs M Burt	Mr E J Church	Mr J L Green
Mrs J Jenkinson	Mrs J Knight	Mr J Calderwood	Miss S Eason
Mrs S Roberts	Mr D Starmer		
	Cllr A. Addison, SNC	Clerk, G Ravine	1 member of the public

**1. APOLOGIES FOR ABSENCE.** Mr Eason, (Illness) Apologies accepted by Council., Cllr J Eliot SNC, Cllr J KirkbrideNCC.

**2. DECLARATIONS OF INTEREST.** EC, and JC declared a personal interest regarding the Old School Hall; JC and MB as Trustees of the Charity and Youth Club. DB JC SR regarding the Harpole Action Team. DS regarding the allotments and SHLAA.OSH and PFA. MB regarding the PFA. DS regarding the payments.

**3. PUBLIC DISCUSSION. None.**

**4. APPROVAL OF MINUTES** of the meeting of 9<sup>th</sup> May 2011. It was then proposed, and seconded that the minutes were accepted as a true record. Unanimous. The Chairman duly signed the agenda and minutes.

**5. MATTERS ARISING FROM THE MINUTES;**

Representatives for Mid Northants Parishes will be DB, JC and MB.

**Shed outside 1 Glassthorpe Lane.** – Clerk reported that last date for appeal had now passed and Shed would be removed by the end of the month.

**Regarding people and dogs using the Playing Field as a footpath.** The Playing Field Committee felt that was not a problem, that there was no evidence of dog fouling, and it would be impossible to police the area in any case

**State of the roads around Larkhall Way.** NRHA had replied that the developers SDC would do remedial works when site clear. Clerk had contacted NCC who would now request SDC did this. Clerk to ask NHRA for photographs so that comparisons can be made with roads before the development.

**New Village Hall** Mr Shuttleworth of SNC has informed Council that if any Section 106 money is to be had; costings, a justification, and a business plan were required – but that there was only a small chance in any case as the money had largely been allocated already – despite the fact that the development has not yet been authorised. OSHMC and HAT to discuss. EC to approach a contact at Kislingbury. Clerk to request information regarding the development.

**6. Standing Orders.** In line with the internal auditors recommendations it was recommended that the following changes be made. To section 29b of Standing Orders should be added the wording “except in the case of regular payments such as lighting, electricity. grasscutting and insurance.”

**\*Resolved.** Proposed Changes to be made to Standing Orders.

**7. Financial Regulations.** To the Financial regulations a new clause 3.8 should be added with the wording.

“Any proposed contract for the supply of goods, materials, services or works with an estimated value in excess of £1000 shall be procured on the basis of a formal tender as summarised in standing order 29(c), except in the case of regular payments such as lighting, electricity. grasscutting and insurance”

**\*Resolved.** Proposed changes to be made to Financial Regulations.

Power      Action

## **8. REPORTS FROM ADVISORY COMMITTEES.**

**Allotments.** – RG reported that plots needed remarking. It was felt that hedgecutting was inconsistent, she would approach contractor when hedge is to be cut. JE wished to give up the allotments, RG volunteered to take over the responsibility.

**\* Resolved** New stakes to be purchased.

**\* Resolved** RG to take over Allotments chair.

2 plots were overgrown, another re-allocated.

**Churchyard.** – JC reported that work on Yew tree at East gate had been carried out . and that work on the East gate could now be carried out.

**\* Resolved.** Mr Faulkner's quote for £380 to remove the spoil heap to be accepted.

Further quotes were required for the work on the kerbing.

Clerk to write to the householder regarding the Yew hedge on the West side, and to ask if there were any exceptions to contractors having public liability insurance. EC wondered whether Church walls etc were insured.

Clerk

Clerk to enquire. BG asked to see a copy of the agreement between the PCC and Council.

**Finance.** – Meeting held on May 20<sup>th</sup> to discuss Insurance policy. Internal Auditor had expressed concerns about the linkage of Councils policy with that of the OSH. DB felt that the concerns were unfounded. Clerk had ascertained that the insurance was subject to a 3 year agreement, and that a separation could not take place this year, further quotes were therefor not able to be actioned.

Insurance to be reviewed prior to renewal next year,

**Footpaths.** – BG reported that he had met Mr Wedgebrow of the Rights of Way team who had explained that they were under severe financial restraints. Clerk to thank NCC for clearing the footpath between Kislingbury turn and the bridge and ask them to clear the cycle path between the Turnpike and Kislingbury turn.

Clerk

**Lighting.** DS to check light no 68.

## **9. REPORT FROM PLANNING COMMITTEE.**

### **Application Approved by SNC**

A/2011/1279/FUL - 8 Garners Way - side extension went to appeal and approval has now been granted.

20 High Street – S/2011/0269/FUL – Single storey rear extension including link into outbuilding to be converted to ancillary accommodation (17<sup>th</sup> March) –

Red Lion Café – S/2010/1425/FUL – Demolition of existing rear extension and replacement with a single storey rear extension (17<sup>th</sup> Dec) -

Heath Farm Nobottle – S/2010/1590/FUL – Proposed conversion of existing stone barn and existing single storey games room with glazed link to existing dwelling to be used as annexe (29<sup>th</sup> Dec)

### **Application Refused by SNC**

Harpole Parish Council April 2011.

Land to rear of Hall Close – S/2011/0188/FUL – Replacement of existing building, erection of pair of fishing/ leisure lodges including timber fishing jetty. (2<sup>nd</sup> March) -

### **New Applications.**

2 Storey side extension and single storey front infill extension to 9 Orchard Way.

Conversion of barn to garden room with pitched roof. New front porch, boundary wall and gates. Internal works to relocate en-suite and convert bathroom to additional en-suite to Cedar Cottage, Upper High Street.

To be considered at next Planning meeting.

### **10. Co-option of Councillors.**

\* **Resolved.** Council accepted Cooption Policy.

Clerk to advertise vacancy.

### **11. Accounts 2010 -11. - the Annual return and Annual Governance Statement.**

The Accounts had already been accepted, and had been checked and accepted by the internal auditor.

\* **Resolved.** Council accepted the Annual Return

- The chair and clerk duly signed section 1 of the Annual Return.

**12. Annual Governance Statement.** Section 2 of the Annual return was read out by the Clerk, and all sections answered in the affirmative

\* **Resolved.** Council accepted Section 2 of the Annual Return

The chair and clerk duly signed section 2 of the Annual Return.

**13. SLCC training Course on policies.** Clerk had attended an useful course on Policies, and was pleased to report that Council had in place all policies that it was legally obliged to have. He would review other policies.

**14. Training Courses for Councillors..** RG wished to attend a training course for new councillors.

\* **Resolved.** RG to attend the course and Council to pay cost.

DB recommended all Councillors to attend useful courses.

\* **Resolved.** Councillors to attend appropriate courses and Council to pay cost.

**15. Pocket parks.** JJ introduced the subject, and Council indicated support if a suitable site could be found. DS cautioned that a large Country park would be developed east of Sandy Lane.

**16. Village Plan and Design Statement.** Should henceforth be referred to as Neighbourhood plans. SR reported that HAT had had a presentation and were seeking to initiate the process, she stressed that it must be correctly structured in order to be legal.

**17. Neighbourhood Plans.** There is a “Front Runners” scheme with a £20,000 grant. DB felt that Council should apply for this and stressed the future importance of this plan, as it would involve the whole village in making choices for the future.

\* **Resolved.** Council to apply to be a “front Runner”.

**18. Website.** JJ and SR had met Sue Burt to discuss websites and distributed literature. They would present more at the next meeting.

## 19. Annual Parish Meeting.

\* **Resolved.** Council accepted the minutes of the Parish Meeting.

## 20. Meetings.

\* **Resolved.** Council meetings to take place on the third Monday of the month at 7.30pm.

## 21. CORRESPONDENCE. –

G Tarpley –re Playing Fields. Noted.

**DCLG** -Calls for communities in Northants to start building their vision for their local area Noted.

G Cook re co-option Noted.

ICAS – re National Health Noted.

NCALC – survey. Clerk to complete.

NRHA – re Larkhall Way. Clerk to reply.

Re HS2 Rail Consultation. Noted.

SNH Homes – works done. Noted.

SNC – South Northants Council NCC– Northamptonshire County Council OSHMC – Old School Hall Management Committee EMRA – East Midlands Regional Assembly. NCALC – Northants County Association of Local Councils. CLASP – Community Landscape & Archaeology Survey Project. WNJPU – West Northants Joint Planning Unit. SNH –South Northants homes

## 22. Accounts for payment.

Name	Chq no.	Amount	Incl VAT of	Power used
Broker Network Ltd	Chq 734	£812.72		Local Gov't Act 1972 s111
G. Ravine – salary	Chq. 737	£485.06		LGA 1972 s 112
Inland revenue				Tax rebate £264.57 - £97.01 due is refunded.
G.Ravine – expenses, stationary etc	Chq. 738	£89.68		LG (FP)A 1963 s5
R Howey – Bus shelter cleaning and Church Steps.	Chq. 739	£105.00		LG(MP)A 1953 s4
P Warden - Grass	Chq. 740	£756.60	127.60	Highways Act 1980s96
A+H Contracts Dog Bins	Chq. 741	£75.00	12.50	Clean Neighborhoods and Environment Act 2005
D Starmer – locks, keys allots	Chq 742	£22.50		Allotments Act 1950
Anglian Water - Allots	Chq 743	£60.53		Allotments Act 1950
Nickolls Landscaping. - Churchyd works- yew tree	Chq 744	£85.00		
Late addition SNC - Election Costs	Chq 745	£154.02		

Bank balances HSBC Community Account £41,747.92. 16/5/2011 Scottish Widows. £29271.24 1/1/2011  
Income- Allots £5.00

\* **Resolved.** Payments to be made.

## 23. Items for next agenda. Website.

**DATE OF NEXT MEETING.** July 18<sup>th</sup> 2011

*There being no further business the meeting closed at 21.59*