

MINUTES of the meeting of HARPOLE PARISH COUNCIL held on 17th June 2013
at the Old School Hall, School Lane, Harpole at 7.30 pm.

PRESENT:

Mr D Ballard	Mr B Briscoe	Mr E Church	Mr J Calderwood
Mr J. Eason	Mr J Green	Mr B Gibbins	Mr D Starmer
Mr B Justice	Mrs J Jenkinson (in the chair)	Mrs S. Roberts	
		4 members of the Public	Clerk, G Ravine

- 1. APOLOGIES FOR ABSENCE** S Eason (course), Mrs R Gibbins (Holiday) Apologies accepted by Council. Cllr Kirkbride NCC.
- 2. DECLARATIONS OF INTEREST;** JC re Churchyard, as Trustee of the Charity and Youth Club, and member of Heritage Group. DB, SR and JC regarding the Harpole Action Team. DS regarding allotments, OSH and PFA.
- 3. REGISTER OF INTERESTS UPDATE.** None
- 4. PUBLIC DISCUSSION.** John Gibbins asked to be referred to by name not initial. It was reported that an oral history project regarding the history of the allotments would be initiated. Council were asked to act in partnership.
- 5. APPROVAL OF MINUTES** of the meeting of 20th May. The minutes were accepted as a true record after one small change and several name changes approved and signed.
- 6 MATTERS ARISING FROM THE MINUTES.** Garners Way potholes were reported to be worse. Visibility at the Larkhall Way/Sandy Lane junction a little better. Parish Meeting minutes not yet complete. DS referred to the deferral of the PFA grant cheque, - he felt that he had done all that he had been asked to do, and was disappointed by the situation.
- 7. REPORTS FROM ADVISORY GROUPS.**

Allotments. BG proposed that Mr Priest be given notice to quit the allotments. There was no seconder. It was felt that as Mr Priest had given a written undertaking to clear up his plot by the end of July, which he should be allowed to do so.

Resolved. DS to maintain the Smallholding after its return to keep it in order, until its future is resolved.

Resolved. To replace the hose on the faulty tap.

Churchyard. Mr Bruce to start work on the east gate shortly. Mr Manning had been contacted and would liaise with JC regarding work on the path. Mr Warden to be reminded to mow the Bulb area in the churchyard, (and elsewhere in the village), also to strim round the NW corner of the graveyard.

JC reported that the Parish Clock would need a new mechanism at a cost of £3780, and that he felt that Council should pay something towards it. EC felt that this should be part of the New Homes Bonus.

Finance, EC felt that the new Bank Account might be reconsidered in light of Co-op banks difficulties.

Footpaths. SNH to be contacted regarding overgrown paths behind 36 and 38 Glassthorpe Lane, and regarding the pile of rubbish in front of Mr Drinkwater's former (still empty) house. Grass cutting was felt to be poor standard. It was felt that NCC should give prior warning of gritting work, and that parishioners should be reminded not drive over grass verges.

DS reported complaints about overhanging foliage from a Sycamore tree on Flagpole Green. Mr Nickolls to be asked to trim trees on the Flagpole Green.

Mr Warden to be asked to strim round village signs. It was stated that the grasscutting contract would be renewed next year. Clerk felt that Mr Warden was being asked to do in 8 cuts what most villages expected done in 12- 14.

Lighting. No report.

South View. BJ referred to poor state of the grass. Clerk read Mr Gardner's letter on the same subject.

8. REPORT FROM PLANNING COMMITTEE

Naming of road in hall farm development. - it had been suggested that Briscoe's Close be considered. Making a recommendation to SNC deferred to next meeting.

S/2013/0691/FUL	24 Manor Close	Removal of existing garage, new single storey side/rear extension	
S/2013/0649/LDP	4 Sandy Lane (Harpole Parish)	Conversion of attic space into living space to include a flat roof dormer, 2 No. roof lights and replace hip end roof with gable	
S/2013/0578/FUL	96 Larkhall Lane	Two storey extension to rear of property	

Planning meeting to be arranged to consider these applications.

- 9 Neighbourhood Plan** – SR and DB reported on progress, and said that an open day would be arranged in conjunction with the New village hall project.
- 10 New Village Hall** – SR reported on two working party meetings, and distributed an High Level Project Plan. The Open day was being planned, as was an inclusive questionnaire The funding and management situations were under review. In order to get a proper valuation of the Old School Hall, outline planning permission would need to be sought. This would be half price (£192.50) if sought by Council.
Resolved. Council agreed to seek planning permission for change of use to residential.

- 11 Smallholding** – Referred to above.
- 12 New Homes bonus** Clerk to procure application form.
- 13 Accounts** – The Clerk had distributed the Internal Auditors report, which he also read out. It recommends an updating and revision of the Asset register, and committee terms of Reference. It also refers to details of cheque 842 being wrongly recorded in the minutes, and recommends that copies of contractor public liability insurance be retained.
- Resolved.** Council approved the Annual Return, which was signed by the Chair and Clerk.
- 14 Accounts.** The Clerk read through the questions, which were all answered in the affirmative by Council Council approved the Annual Governance Statement, which was signed by the Chair and Clerk.
- 15 Correspondence**

D Krause –NHRA- re floods English heritage – NP
 I Gardner – re Grass, South View.
 Groundworks – environ event.
 Keep Britain Tidy – June clear up
 Hags
 Jeffs – re car boot sale
 H Howard – Re Larkhall Lane
 NCALC Update
 Police – visits
 SNC re Waste recycling
 Secure a field – fencing.
 SNC Settlements and Development Management Local Plan

SNC – South Northants Council NCC– Northamptonshire County Council OSHMC – Old School Hall Management Committee EMRA – East Midlands Regional Assembly. NCALC – Northants County Association of Local Councils. CLASP – Community Landscape & Archaeology Survey Project. WNJPU – West Northants Joint Planning Unit. SNH –South Northants homes

16. Accounts for payment.

Cheque 842 from the 12/13 Accounts was wrongly recoded in the minutes as being £20. The correct amount - £122 – was recorded in the ledger, cash book and accounts.

Cheque 945 for the Playing Field Association was held back until the Finance Committee has clarified the Playing Field Accounts.

Name	Chq no.	Amount	Incl VAT	Power used
G. Ravine – salary	Chq. 952	£469.89		LGA 1972 s 112
Inland revenue	Chq. 953	£117.47		LGA 1972 s 112
R Howey – Bus shelters, benches.	Chq. 954	£20.00		Clean Neighborhoods and Environ/ Act 2005
P Warden – grass cutting	Chq. 955	£541.20	£90.20	Highways Act 1980 S96
AH Contracts –Dog bin clearing.	Chq. 956	£60.00	£10.00	Clean Neighborhoods and Environ/ Act 2005
Hampton Print - Newsletter	Chq. 957	£63.00		

Bank balances HSBC Community Account £95,193.95 16/5/2013

* **Resolved.** Payments to be made.

17. Items for next agenda. Funding for allotments project. Bank Accounts.

DATE OF NEXT MEETINGS. July 15th 2013.

There being no further business the meeting closed at 21.50.

<http://www.harpole.org.uk> harpoleparishcouncil@gmail.com