

HARPOLE PARISH COUNCIL

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Clerk- **Guy Ravine**. Old Dairy Farm Upper Stowe
Weedon Northamptonshire NN7 4SH

Minutes of the Annual Meeting for the Parish Council, held at the Old School Hall, Harpole, on Monday 19th May 2014, at 7.30pm,

Miss S Eason (in the chair)	Mr B Briscoe	Mr D Ballard	Mr J Calderwood	Mr B Gibbins
Mrs R Gibbins	Mr J Green	Mrs J Jenkinson	Mrs M Jones	Mr B Justice
Mr D Starmer	Mr C Wilkinson	Cllr A Addison SNC	Cllr J Eliot SNC	
		5 members of the Public	Clerk, G Ravine	

- ELECTION OF CHAIRMAN.** SE proposed, seconded elected as chair.
- ELECTION OF VICE CHAIRMAN** JJ proposed, seconded elected as chair.
- APOLOGIES FOR ABSENCE .** E Church (Holiday) **Resolved.** Apologies accepted by Council. Cllr J Kirbride NCC
- DECLARATIONS OF INTEREST.** JC re Churchyard, as Trustee of the Charity, Playing Fields, and Youth Club, and member of Heritage Group. DB and JC regarding the Harpole Action Team. DS regarding land on Manor farm, Allotments, OSH and PFA.BG and RG re allotments. DB re allotments. JJ re allotments.
- COMMITTEES /Advisory Groups**

<u>Advisory Groups 2014</u>	
Allotments	J Green R Gibbins B Gibbins J Jenkinson Chair
Churchyard	J Calderwood J Green B Justice
Finance	J Calderwood E Church D Starmer B Gibbins R Gibbins
Footpaths	S Eason J Green B Gibbins
Lighting	D Starmer D Ballard
Newsletter	J Jenkinson
<u>Planning Committee</u>	J Calderwood E Church S Eason J Jenkinson M Jones C Wilkinson

6. REPRESENTATIVES TO SIT ON OUTSIDE BODIES

Old School Hall Management Committee	S Eason D Starmer R Gibbins B Gibbins J Jenkinson
Youth Club	E Church D Ballard
Playing Fields	J Green D Starmer B Briscoe
School Governors	S Eason
Free School Charity	K Briscoe
Harpole Charity	J Calderwood M Burt S Eason P Bateman
Road Safety Officer	M Jones
Field Footpath Warden	B Gibbins
Bus Services Liaison	Mrs J Tilley
Tree Warden	B Gibbins
Scarecrow	S Eason J Jenkinson D Ballard
Dog Warden	M Jones

- To confirm the Clerk's appointment as Proper Officer and Responsible Finance Officer Resolved** Clerk re affirmed as Proper Officer and Responsible Finance Officer.
- REVIEW OF THE COUNCIL'S INSURANCES.** Council has three year insurance deal, no requirement for additional insurance
- PUBLIC DISCUSSION.** Mr Williams reported HGVs speeding on Sandy Lane and expressed bewilderment that the Sandy Lane relief road was still not completed. It was understood that the road would be developer financed, and the fact that the Norwood farm development had been referred to the Secretary of State 5 years ago. Mr Burt asked what would be done about a ditch section behind the Garners Way houses on the edge of Heygates field down to the Playing field saying that he was no longer able to keep it clear, and stating that it was frequently choked by silt flowing off the fields. Clerk to liaise with Nic Paul to try and ascertain responsibility.
- APPROVAL OF MINUTES** of April 14th 2014. **Resolved.** Minutes approved after one small change.
- MATTERS ARISING FROM THE MINUTES.** Drain outside Church farm jetted, but the problem with the drain is that it is the confluence of 4 drainpipes and cannot cope with heavy rain.
- REPORTS FROM ADVISORY GROUPS**

Allotments. Clerk felt that as the Allotment group was now clearly acting as a committee, it needed proper terms of reference. RG reported that some hedgecutting had taken place, a contractor to remove hay was being

sought. A post and rail were needed, and new taps. A meeting would be held on May 22nd to assess whether there was a need to form an Allotment Association.

Churchyard. JC reported problems with the grasscutting, partly due to the illness of Mr Gamble, and because he was unsure about what he should be doing. Clerk to liaise with JC to rewrite job specification/contract to clarify what should be done. JC reported that the NHB grant application for £2780 towards the Parish Clock had been successful.

Finance. No report

Footpaths. Red Lion Layby- no report, Clerk to pursue enquiry. Drain at Carr House, still the same – clerk to contact Highways. Bench & notice boards. Mr Howey quoted £336 to refurbish all benches, replace slats as necessary, and to varnish and refurbish all noticeboards.

Resolved. Mr Howey to be asked to carry out refurbishing work to benches and noticeboards.

BG reported the field footpaths in order apart from short term problem with reinstating a path in a planted field. Bg thanked Brian King and David Spencer for cleaning the base of the church walls. Mrs Winters had complained that the disused bus stop outside her house was damaged and dangerous and asked for it to be removed altogether. This had been investigated before and it was felt to be impractical to remove it, as bus routes might change, and there was also a planning issue.

An incident involving a pedestrian having an altercation with a driver who had parked on the pavement was reported. It was felt that Council needed to clarify the situation regarding parking on pavements, although Council had no powers in this respect.

It was felt that an additional dog bin was needed in Northampton Rd. A site was discussed, but the ownership needed investigating, as apparently NCC will not allow bins on their land without having granted a licence. Clerk to liaise with Cllr Addison.

Resolved. MJ to be “Dog Warden”.

A box associated with fibre optics was being installed near the phone box. Clerk to enquire about planning issues.

It was felt that the Sandy Lane/Larkhall Lane junction was extremely dangerous, and the whole road hazardous.

Resolved. Highways to be asked to institute a 40mph speed limit on most of Sandy Lane.

Clerk to ask Highways why the lights on the incomplete relief road were on.

Lighting. 2 lights had been reported.

South View. BJ reported continued problems with flooding around the bus stop, and associated this with the small size bin and motorists jettisoning rubbish on the ground. There had been a misunderstanding with the new grass contractor who had not understood that he should be cutting all of South View. He had asked for an additional £35 to do this. Clerk to ask again for a large bin. Car repairs in South view were under investigation by SNC.

13. **REPORT FROM PLANNING COMMITTEE**

Meeting with Pegasus at SNC –SE reported that this was felt to be an useful exercise, and that future meetings hosted by SNC, should be attended. Another meeting will take place in June prior to the Inspectors report in July. Pegasus had options on all fields west of Sandy lane. There had been talk of the Parish Council being given ownership of a Country Park area, although it was not understood how this could be achieved. There was general dissatisfaction that the proposed Country Park had now been moved. It was felt that the neighbourhood Plan should be progressed and Adrian Colwell of SNC had offered help. DB felt the status of Sandy lane needed clarification. BG wondered whether allotments were a part of future development planning

S/2014/0532/FUL	59 Manor Close	Single storey rear ext, new dormer and car port	No objections
S/2014/0444/FUL	5 School Lane	Single storey rear/side extension	No objections
S/2014/0397/TPO	78 Larkhall Lane	Work to TPO tree Blue Cedar crown thin/clean crown reduce lateral growth, remove arisings	No objections
S/2014/0392/FUL	44 Upper High St	Two storey dwelling	Roadway narrow here, many park on opposite side of road, possible hazard for traffic exiting site in reverse. Felt larger parking and turning area needed.
S/2014/0362/TCA	Rectory School Lane	T1 - Sycamore - Fell, T2, T3 & T4 Spruce - Fell	No Objections
S/2014/0382/FUL	24 Glassthorpe Ln	Disabled access front, side and rear, incl ramp and handrail	Approved
S/2014/0357/HPD	26 Garners Way	Larger homes notification of a single storey rear extension	Prior approval

14. **Accounts** – Clerk to meet Internal Auditor shortly.

15. **Neighbourhood Plan reports.** No report.

16. **Village Hall Reports.** No report.

- 17. Annual Parish Meeting –Deferred**
18. Clerks appraisal. – Deferred
19. SLCC conference – Clerk reported that there was a raft of new legislation concerning accounting and freedom of information coming soon. Felt this was a worthwhile exercise in keeping up with changes.
20. Village walk. To take place on June 3rd starting at 7pm from the Allotment gate.
21. New Homes Bonus. Council considered the PFA application for £12,000 for a new slide and cold pour surface.
Resolved. Council supported the grant application.
22. Larkhall Way Sign – to discuss response.
23. Scarecrow Event. JJ reported that meetings were taking place and the 2014 event progressing.
24. CORRESPONDENCE

Clerks and council's direct – noted.
NCC Womens Cycle race – noted.
Heritage Group – invitation to memorial service Aug 4th.
Highways re Larkhall lane lights.- all working, so no response necessary.
Harpole WI – thanking Council for grant.
NCC – consultation re Flore bypass. No response felt necessary.
SNC – re cars in South View – noted.
A Wilson – re concrete pad at Red Lion. – noted.
Zurich Ins– noted.

SNC – South Northants Council NCC– Northamptonshire County Council OSHMC – Old School Hall Management Committee . NCALC – Northants County Association of Local Councils. CLASP – Community Landscape & Archaeology Survey Project. WNJPU – West Northants Joint Planning Unit. SNH –South Northants homes NHB – New Homes Bonus.

25. ACCOUNTS FOR PAYMENT

1	G. Ravine – salary	1056	£579.48		LGA 1972 s 112
2	Inland revenue. Tax 147.03. Nis 8.66. Emp Nis 9.96	1057	£165.65		LGA 1972 s 112
3	Allseasons– grasscutting	1058	£1056.00	£176.00	Highways Act 1980 S96
4	D Gamble – Churchyard grass	1059	£384.00	64.00	Local Government Act 1972, s. 214;
5	R Howey- Bus shelter	1060	void		
6	AH Contracts- Dog bins	1061	60.00	10.00	Clean N/hoods & Env/ Act 2005
7	Hampton Print – newsletter	1062	63.00		LGA 1972 s 111
8	Old School Hall 1/2 year grant	1063	£1750.00		LG(MP)A 1976 s19
9	Playing Field – ½ year grant.	1064	£1500.00		LG(MP)A 1976 s19
10	Nether Heyford Parish Council for SLCC conf	1065	£41.40		LGA 1972 s 114
11	NCALC Training Planning course	1066	34.00		LGA 1972 s 114
12	Nickolls landscaping Flagpole maint	1067	85.00		LG(MP)A 1953 s4
13	Anglian water	1068	56.43		Allotment Act
14	CPRE Northamptonshire - subscription	1069	29.00		LGA 1972 s 137.
15	S Burt – Website Hosting	1070	39.47		LGA 1972 s 114
16	R Howey – Cleaning	1071	40.00		Clean N/hoods & Env/ Act 2005
	Donation towards War memorial		£100.00		

Bank balances HSBC Community Account £61,073.73. 16/4/2013

- 26. Items for the next Agenda.** Next Meeting with Pegasus. War Memorial. Parking on pavements. Mid Northants Parishes. Bowls club rent.

- 27. Dates of forthcoming meetings.** Mon. June 16th. Mon. July 21st 2014

There being no further business the meeting closed at 21.17