

**MINUTES of the meeting of HARPOLE PARISH COUNCIL held on June 16th 2014
at the Old School Hall, School Lane, Harpole at 7.30 pm.**

PRESENT:

Miss S Eason (in the chair)	Mr B Briscoe	Mr D Ballard	Mr J Calderwood	Mr E. Church
Mr B Gibbins	Mrs R Gibbins	Mr J Green	Mrs J Jenkinson	Mrs M Jones
Mr B Justice	Mr D Starmer	Mr C Wilkinson	3 members of the Public	Clerk, G Ravine

- 1 APOLOGIES FOR ABSENCE.** Cllr A Addison SNC, Cllr J Kirkbride. NCC.
- 2 DECLARATIONS OF INTEREST;** JC re Churchyard, as Trustee of the Charity, Playing Fields, and Youth Club, and member of Heritage Group. DB and JC regarding the Harpole Action Team. DS regarding land on Manor farm and PFA. RG re allotments. DB re allotments. JJ re allotments. SE as Trustee of the Charity
BG asked whether everyone had read the code of conduct and showed that he had a copy if anyone wanted to.
- 3 REGISTER OF INTERESTS UPDATE.** None
- 4 PUBLIC DISCUSSION.** Highway Warden unwell.
- 5 APPROVAL OF MINUTES** of the meeting of 19th May 2014. The minutes were accepted as a true record, and signed.
- 6 MATTERS ARISING FROM THE MINUTES.** BB reported that the drain at the bus stop at South View had been jetted and was functioning now. This had been done as a favour; unfortunately the Council team had not had time to work on the other drains.
- 7 REPORTS FROM ADVISORY GROUPS.**
Allotments. RG reported that there was interest in forming an allotments association, and a meeting would take place. Rails and posts had been purchased. Friends of Harpole School had asked for a plot on which they could erect a shed to house the "Rose Queen" cart. There were concerns regarding change of use, and security. It was felt more details were needed. Patrick Green would cut the grass if required.
Churchyard. BG reported that parishioners why daffodils had been left, JC felt that opinions differed on this and expressed frustration that this was brought up again. JC left the meeting at 19.50.
Finance. RESOLVED. Clerk to obtain a mobile phone contract to be shared with Nether Heyford PC. Cost to be shared.
Footpaths. Laurel hedge had been cut back. The hedge at the Nursery does not apparently belong to them. Jitty between School Lane and High St is overgrown. Clerk to report. The quality of grasscutting was felt to be poor after a good start. Contractor to be contacted and asked to meet a Councillor to go round and check.
The turn from High St into Carr's Way has not been improved. Clerk to contact Helen Howard.
Large potholes reported on Upper High St from 59 upwards.
It was felt that a dropped curb was required in front of the church steps to aid prams and wheelchairs.
Clerk reported that SNC had agreed to replace Larkhall Way road sign. Clerk to report High St sign unreadable.
Lighting. No 8 in Garners way is reported not working.
South View. BJ stated that a large free standing bin for the bus stop was still needed. Footpath on South Side of A4500 barely passable. Large sign at the roundabout does not work. Road surface around manhole cover at 20 Sandy Lane breaking up again.

S/2014/0731/FUL	42 Manor Close	First floor dormer extension to front elevation and first floor rear extension	No objections
S/2014/0662/FUL	8 High Street	First floor rear extension	No objections
S/2014/0532/FUL	59 Manor Close	Single storey rear ext, new dormer and car port	No objections

RESOLVED. The decisions of the Planning Committee were endorsed.

- 10 Neighbourhood Plan** – No further progress. Next step will be after the Inspectorate report.
- 11 New Village Hall** – SR to report in July.
- 12 Larkhall Lane "layby"**. Although there were problems with flytipping, this was generally felt to be an asset albeit unofficial.
- 13 New Homes bonus** – No further report. Clerk to confirm Council support for Playing Field bid..
- 14 Staff Appraisal** – deferred.
- 15 Village Walk Report.** Chair reported that various issues had been identified and she and clerk would attempt to resolve them
- 16 Internal Auditor Report.** Mr Goodger wrote that it is good practice to include the Land Register reference or location of Deeds as part of the Asset Register for buildings and land owned by the Parish Council. For each item

the cost (for the Annual Return) and market value (for insurance purposes) should be included and that it is worthwhile for the Council to periodically review and revise the terms of reference of its Committees. This action is outstanding.

17 Annual General return

Resolved. Council approved the Annual Return, which was signed by the Chair and Clerk.

18 Annual Governance Statement

The Clerk read through the questions, which were all answered in the affirmative by Council

Resolved. Council approved the Annual Governance Statement, which was signed by the Chair and Clerk.

19 Committees – Terms of reference. Planning. Finance. Allotments.

Clerk distributed copies of draft Terms of Reference for the Allotments committee for comment for the next meeting.

SE, MJ and JJ to consider existing Financial Regulations, and Planning Committee Terms of Reference with a view to re-adopting at the next meeting.

20 Bowls Club rent.

This stood at £125. Terms of the lease stated that it should be raised in line with Allotment rents, which had been doubled 4 years ago. Bowls club rent had not been raised by the same amount as it had been felt that they were paying for all their water and allotment holders did not.

21 War Memorial.

Conflicting advice had been received and cleaning had not therefor taken place. It was felt that the lettering must be done as a matter of urgency, EC to contact a contractor. Clerk warned that it would be difficult to get this done in the existing timescale.

22 Parking on pavements

– Council has no powers regarding this issue. All cases should be reported to the police who would be able to decide whether parking was illegal or not.

23 Mid Northants Parishes

– DB reported that MNP would almost certainly be wound up, and funds returned to contributing Councils, and any excess donated to charity. Councillors felt this reasonable.

24 Clerks Forum

– Clerk reported that it was advised that Councils should have a Section 106 “shopping list” ready for any proposed development even if they were totally opposed to that development, as it was necessary to inform SNC at the time planning permission was sought. SNC were equivocal as to whether Section 106 or the Community Infrastructure Levy (CIL) was the best choice for the future. With SNC having no Core strategy Section 106 would be in force for the time being.

25 Correspondence

Duston PC Neighbourhood Plan – noted and distributed

A Goodchild re flytipping – noted

Flowering Plants Ltd re biological controls – noted and distributed

MGWSP – re speed restriction Glassthorpe Lane – noted

- reconsultation on A4500 speed limited

- re Larkhall Way lights – noted and distributed

NCALC Training Resolved MJ and CW to attend Off to a Flying Start on June 25th at a cost of £4 each. SE to attend Section 106/Community Infrastructure Levy (CIL) 7 July 2014

M Winters – bus stop – noted and distributed

NCC – Flore bypass consultation – noted and distributed

Snast – subs request – noted and distributed

SNC re Larkhall Way sign – noted and distributed

SNC Brochures – noted and distributed

SNC – South Northants Council NCC – Northamptonshire County Council OSHMC – Old School Hall Management Committee . NCALC – Northants County Association of Local Councils. CLASP – Community Landscape & Archaeology Survey Project. WNJPU – West Northants Joint Planning Unit. SNH – South Northants homes

26. Accounts for payment.

Name	Chq no.	Amount	Incl VAT	Power used
G. Ravine – salary .	Chq. 1072	£527.45		LGA 1972 s 112
Inland revenue Tax 131.96	Chq. 1073	£131.96		LGA 1972 s 112
R Howey – Bus shelters, bench repairs, graffiti removal.	Chq. 1074	£75.00		Clean N/hoods & Env/ Act 2005
AH Contracts – Dog bin clearing.	Chq. 1075	£60.00	£10.00	Clean N/hoods & Env/ Act 2005
Hampton Print – Newsletter	Chq. 1076	£63.00		
Allseasons Grass	Chq. 1077	£306.00	£51.00	Highways Act 1980 S96
D Gamble – churchyard grass	Chq. 1078	£192.00	£32.00	
South Northants Area Support Team - annual subscription	Chq. 1079	£10.00		

Bank balances HSBC Community Account £99,774.60 16/5/2014

19. Items for next agenda.

E-mail addresses for Councillors.

DATE OF NEXT MEETINGS. July 21st

There being no further business the meeting closed at 21.56.

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