

**MINUTES of the meeting of HARPOLE PARISH COUNCIL held on June 8th 2015
at the Old School Hall, School Lane, Harpole at 7.30 pm.**

PRESENT:

Mrs M Jones (in the chair)	Mr D Ballard	Mr B Briscoe	Mr J Calderwood	M S Drinkwater
Mrs S Eason	Mr N Faulkner	Mr B Gibbins	Mrs R Gibbins	Mrs J Jenkinson
Mr D Starmer	Mr C Wilkinson	Cllr A Addison SNC	2 members of the Public	Clerk, G Ravine

- 1 APOLOGIES FOR ABSENCE.** B. Justice. Apology accepted by Council. Cllr J Kirkbride. NCC
- 2 DECLARATIONS OF INTEREST.** JC Churchyard, Charities, HAT. DB Harpole Action Team. DS regarding land on Manor farm and PFA. RG re allotments. JJ, DS, DB re allotments. SE HAT, Harpole Charities, School. CW regarding Larkhall Lane.
- 3 REGISTER OF INTERESTS UPDATE.** None
- 4 PUBLIC DISCUSSION.** Alice Kirkham from Persimmon Homes outlined an interest in land off school Lane and was keen to open a dialogue with Council about this land, and its possible development, which she feels is sustainable, even though it is outside the village envelope.
Cllr AA reported that SNC was now in new offices, had a new Chair (Roger Clark) and that there was a new ward Councillor Karen Cooper.
A Larkhall lane resident referred to the proposed development, reminding residents to put views in before the deadline on Friday, and felt it necessary that other uses should be stressed. She bought up the subject of Section 106 payments, and what Council might require. Willing to attend forthcoming village meeting, or to hold own event.
- 5 APPROVAL OF MINUTES** of the meeting of May 11th 2015. **Resolved.** The minutes and agenda were accepted as a true record, and signed.
- 6 MATTERS ARISING FROM THE MINUTES.** Councillors had met a parishioner who was unhappy at references in the newsletter, and had resolved the problem. DS pointed out that the PFA constitution stated that 6 Parish Councillors should be on the committee. The bus in the layby had been taxed, mot'd etc. The lorry previously in the layby has returned. Clerk to let village organisations know who represents them.
- 7 REPORTS FROM ADVISORY GROUPS.**
Allotments. RG asked DS whether he intended to sell the hay from the allotments. He replied that he would use it for his sheep. She asked DS to liaise with her about when to cut. DS withdrew his offer as the timing of hay cutting was critical, and constraints could make it uneconomic. DB was concerned about overgrown allotments.
Churchyard. JC had received the plans for the steps, which would be passed to Highways, having been agreed by the PCC.
Resolved. Louis Gibbins quote for £500 to trim Yews and Ivy accepted, dependent on him having the correct insurance.
Finance. Internal Auditor reported
a) Cash reserves seem high and Council need to consider this carefully before the next precept.
b) Council should be looking for Section 106 or developer money for a cemetery extension.
c) Clerk gratuity needs to be regularised by proper registration with pension Regulator.
d) There is a need to properly conduct and record in the Minutes the two separate and sequential processes of setting the Council's budget (a legal requirement) followed by a resolution as to how the budget is to be funded. Invariably, this is via the precept demand but in event that there is a difference between the two figures the reasons for the difference should be explained, especially as Council holds significant free i.e. non-earmarked cash reserves.
e) Asset Register was not reviewed and re-adopted by the Council during the audit year. There should be an annual review of the Register, ideally to coincide with the annual review of insurance.
Footpaths. BG reported new kissing gates on KP7 as it is part of a long distance footpath. Heygates have given permission for nettles etc. to be cleared. Stile on KP9 cleared. KP8 2 stiles reported. KP13 has been reported as difficult to pass. Work done on path at Kislingbury Mill, and gates left open. Not clear who authorised work. BB reported condition of Glassthorpe Lane increasingly poor. Road Hill from Grange Farm to Nobottle Rd similar. Grass at junction of these roads overgrown. Water still flowing on Upper High St every time it rains. Multiple potholes in Chester Avenue. Potholes on A4500 marked for 2 months but not repaired.
Lighting. Light opposite Turnpike reported on all day.
Internal Auditor had suggested reviewing Eon light maintenance contract. Clerk had therefor contacted Aylesbury Mains to compare alternative costs.
South View. No report.
- 8 Planning.**

S/2015/1124/FUL	52 Upper High Street	Proposed replacement of flat roof over existing ground and 1 st floor side ext with pitched slate roof to match neighbouring property.	No Objections
S/2015/1068/FUL	Land off Larkhall La	3 No. dwelling houses and associated garages.	

Objections centred on issues regarding bats which were present, a sewage report and Horticultural land. It is understood that there is a standing offer to take on the site for horticultural use. It was felt that the inspector should be reminded that 1500 houses are scheduled nearby, so 3 houses outside the village envelope are hardly needed.

Resolved. The recommendations of the Planning Committee to be passed to SNC.

It was reported that the Red Lion needed permission to proceed with concreting their car park.

9. **Annual General return Section 1.** The figures were distributed and considered.

Resolved. Council approved the Annual Return, which was signed by the Chair and Clerk.

- 10 **Annual Governance Statement.** The Clerk read through the questions, which were all answered in the affirmative by Council

Resolved. Council approved the Annual Governance Statement, which was signed by the Chair and Clerk.

- 11 **Parish Clock.** Rev French had decided not to appeal.

Resolved. Council to continue the appeal at a cost of £205.

- 12 **Old School Hall Windows** – deferred.

- 13 **Unofficial Layby** – Helen Howard of highways was monitoring situation, but had no plans to reinstate verge.

- 14 **Neighbourhood Plan** – The working parties have been at work and reporting.

- 15 **Ash Tree on Larkhall Lane.** This has been examined and worked on by an arboriculturalist, but is apparently still dropping branches.

- 16 **Clerk's Forum and SLCC conference** – **Resolved.** Clerk to attend both, at Towcester 3/7/15 and Kettering 19/8/15 respectively, with appropriate overtime and mileage expenses.

- 17 **Staff Assessment.** – deferred.

- 18 **OSH Defibrillator** – Training would be required, and a case costing £240. JJ to report to next meeting.

- 19 **Correspondence**

<i>NCC Various - noted</i>	<i>H Howard e layby - noted</i>
<i>Magistrates court re church clock appeal-- noted</i>	<i>NCALC Update - noted</i>
<i>Revd S French - re church clock appeal - noted</i>	<i>Police –invitation re Parish Constables- noted</i>

SNC – South Northants Council NCC– Northamptonshire County Council OSHMC – Old School Hall Management Committee .

NCALC – Northants County Association of Local Councils. CLASP – Community Landscape & Archaeology Survey Project. WNJPU – West Northants Joint Planning Unit. SNH –South Northants homes

20	Accounts for payment.	Chq no.	Amount	Incl VAT	Power used
1	Void	Chq. 1103	0		
2	Inland revenue. Tax 149.00 Nis 8.64. Emp Nis 9.38	Chq. 1104	£167.02		LGA 1972 s 112
3	R Howey- Bus shelter	Chq. 1105	£20.00		Clean N/hoods & Env/ Act 2005
4	AH Contracts- Dog bins	Chq. 1106	£72.00	£12.00	Local Gv't Act 1972 S112
5	Hampton Print – newsletter	Chq. 1107	£63.00		Parish Councils Act 1957 s3Highways Act 1980 S301
6	P Warden - grasscutting	Chq. 1108	£448.80	£74.80	Parish Councils Act 1957 s3Highways Act 1980 S301
7	D Gamble – Churchyard grass	Chq. 1109	£384.00	£64.00	Parish Councils Act 1957 s3Highways Act 1980 S301
8	Nickolls Landscaping – Flagpole maint.	Chq. 1110	£95.00		LGA 1972 s 112
9	G. Ravine – salary	Chq. 1111	£605.00		LGA 1972 s 112
10					

Bank balances HSBC Community Account £103,420.67 16/5/2015

Resolved Payments to be made.

21. **Items for next agenda.** *New Homes Bonus, Staff Assessment.*

DATE OF NEXT MEETINGS. Highways/Footpaths Committee June 29th.

Full Council 13th July.

There being no further business the meeting closed at 21.30

<http://www.harpole.org.uk> harpoleparishcouncil@gmail.com

Advisory Groups and Committees 2015	Revised
Council representative to Allotments Assoc	R Gibbins
Highways and Footpaths Committee.	S Eason J Jenkinson B Gibbins R Gibbins M Jones B Briscoe
Churchyard	J Calderwood B Justice S Drinkwater
Finance	J Calderwood D Starmer B Gibbins R Gibbins
Lighting	D Starmer D Ballard
Newsletter	J Jenkinson
Planning Committee	J Calderwood S Eason J Jenkinson B Gibbins M Jones B Briscoe C Wilkinson

Resolved. Appointments to be made.

I. TO APPOINT REPRESENTATIVES TO SIT ON OUTSIDE BODIES

Old School Hall Management Committee	D Starmer J Jenkinson R Gibbins N Faulkner S Drinkwater
Youth Club	C Wilkinson D Ballard S Drinkwater JC is a trustee
Playing Fields	D Starmer B Briscoe JC is a trustee
School Governors	S Eason
Free School Charity	Cathy Briscoe, A Leroy, J Kirkbride, J Calderwood.
Harpole Charity	J Calderwood M Burt P Bateman S Eason
Road Safety Officer	M Jones
Field Footpath Warden	B Gibbins
Bus Services Liaison	Mrs J Tilley
Tree Warden	B Gibbins
Scarecrow	S Eason D Ballard M Jones
Harpole Action Team	B Justice D Ballard J Calderwood S Eason C Wilkinson