

HARPOLE PARISH COUNCIL

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Clerk- **Guy Ravine**. Old Dairy Farm Upper Stowe

Weedon

Northamptonshire NN7 4SH

Minutes of the Annual Meeting for the Parish Council, held at the Old School Hall, Harpole, on Monday 8th May 2017, at 7.30pm,

- ELECTION OF CHAIRMAN.** Miss S Eason was elected as Chair and signed the declaration of office.
- ELECTION OF VICE CHAIRMAN.** Colin Wilkinson was elected as Vice - Chair and signed the declaration of office.
- APOLOGIES FOR ABSENCE.** S Drinkwater. Meeting clash. **Resolved.** Apologies accepted
- DECLARATIONS OF INTEREST.** RG re allotments, Payments. BG re payments.. DS re allotments, PFA, J16. & green wedges in the Neighbourhood Plan. SR re HAT, PFA. JC Churchyard, Charities, HAT. SE re HAT, Harpole Charities.
- TO APPOINT COMMITTEES - (MEMBERS & CHAIRS)**

<u>Advisory Groups and Committees 2017</u>	<u>Members</u>
Allotments Committee	RG in conjunction with Allots assoc.
Highways and Footpaths Committee.	SE, BG, RG, MJ, MM, BB.
Churchyard	JC, SD, BG.
Finance	SE, SR, DS, RG, BG, MM, MJ, JC.
Lighting	DS
Newsletter	Deferred.
Planning Committee	SE, JC, BB, MJ, RG, BG, JC, SR.

6. TO APPOINT REPRESENTATIVES TO SIT ON OUTSIDE BODIES OUTSIDE BODIES 2017

Old School Hall Management Committee	RG, MJ, SD, MM.
Youth Club	CW, MM. JC is a trustee
Playing Fields	DS, CW, SD, SR.
Combined Harpole Charities Trust	As charities below.
Free School Foundation	SR
Harpole Charity	JC, SE, Mary Burt (non Councillor) Resolved. Peter Bateman (non Councillor) re - appointed for 4 years
Road Safety Officer	MJ.
Field Footpath Warden	BG
Tree Warden	BG
Scarecrow Committee	MM, CW, JC.

- To confirm the Clerk's appointment as Proper Officer and Responsible Finance Officer. Resolved.** Clerk confirmed as Proper Officer and Responsible Finance Officer.
- REVIEW OF THE COUNCIL'S INSURANCES.** Deferred until September, as insurance now renews in October.
- PUBLIC DISCUSSION.** Sarah Billings brought up the question of the "Binty" chicken painting that has now been covered by the painting and anti-graffiti glaze applied after the Turnpike Bus shelter was "opened out" to prevent anti - social behaviour, urination and defecation inside it. She and the artist have had many expressions of support to "Bring back the Chicken" and the artist had supplied ideas for another painting to fit onto the west facing wall now that it had a window in it, and hoped for permission to proceed.
- APPROVAL OF MINUTES** of April 10th 2017. **Resolved.** Minutes of the meeting agreed as a true record and duly signed by the Chair.
- MATTERS ARISING FROM THE MINUTES.**
- ACCOUNTS FOR PAYMENT**

	Payee	Chq no.	Amount	VAT	Power used
1	G. Ravine – salary	1379	£929.05		LGA 1972 s 112
2	Inland revenue. Tax 9.20 Nis 33.60 Emp Nis 38.64	1380	£81.44		LGA 1972 s 112
3	R Howey- Bus shelter	1381	£20.00		Clean N/hoods & Env/ Act 2005
4	AH Contracts- Dog bins & new bin	1382	£84.00	£14.00	Clean N/hoods & Env/ Act 2005
5	Hampton Print – newsletter	1383	£108.95		Local Gv't Act 1972 S111
6	P Warden - grasscutting	1384	£448.80	£74.80	Highways Act 1980 S96
7	J Gibbins – Churchyard grass	1385	£230.00		LGA 1972, s. 215
8	Old School Hall 1/2 year grant	1386	£2,250.00		LG(MP)A 1976 s19
9	Playing Field – ½ year grant.	1387	£2,000.00		LG(MP)A 1976 s19
10	R Gibbins – replacement cheque 1349 now void.	1388	£29.50		Allots Act

11	Autela – April/May/June	1389	TBC		<i>LGA 1972 s 112</i>
12	Northamptonshire Acre – annual Subs	1390	£35.00		<i>LGA 1972, s. 137</i>
*13	Superior Garden Services – bus shelter painting	1391	£1395.00		<i>Clean N/hoods & Env/ Act 2005</i>
14	NCALC – Audit/Subs – replaces incorrect chq 1377	1392	£786.82		<i>Acct and Audit regs 2003</i>
	Pension £7.69 & £9.62		£17.31		
	NHB money remaining.		£24,025.00		
	S 106 money remaining		£1010.14		
	Income – SNC precept		£19,500.00		
	Income – NCC grasscutting		£682.34		

*Invoice received after agenda sent out.

Bank balances HSBC Community Account 16/4/17 £94,951.45.

Resolved. Payments to be made with the exception of 1389 which would be deferred.

13. REPORTS FROM ADVISORY GROUPS

Allotments. The newly planted fruit trees will be given labels, as many are old and unusual species. 2 quotes had been obtained for aluminium composite noticeboards at £125 and £128. Wording would be kept simple.

Resolved. RG to be given discretion as to which to choose.

Churchyard. JC felt that John Gibbins had made a very good start to cutting the grass, and the Churchyard looked better with each cut. The plans for the South Steps will be handed back to the Church architect, JC felt a younger person should take the responsibility to look at them. Tarmac work will not be commenced until the danger of frost has passed.

Finance. In view of increased activity and forthcoming changes Clerk requested that quarterly finance committee meetings be held, initially to follow Highways and Footpaths meetings, in June and January. August meeting is Planning and Finance only, and precept meeting is held in October/November.

Highways/ Footpaths. Clerk reported that at the last meeting most of the “Task list” had been cleared, and that it was felt that a new one should be drawn up after the forthcoming Village walk. DS reported that the Northampton Road sign on the green area opposite Carrs Way junction had been demolished. Clerk to report to SNC. A “gas meter” installation had also been destroyed. BB reported that a Volvo reg no M77MTV had had no tax or mot since at least last summer and was still in the Red Lion Lay-by. Clerk to report to ELVIS. CW reported that Larkhall Lane would be closed between 15 -17th May for the removal of a tree outside number 50.

Lighting. 2 lights to be reported.

South View. BJ reported that the resurfacing of the roundabout had not been very successful. Work on potholes and drains at the bus stop had been carried out, but as there had been no rain it was not known whether the latter had been successful. Residents in Sandy Lane complained that following emptying their bins had not been properly put back on to the verge, but were left on the path causing a hazard as they had been dragged into the road by the slipstream of heavy lorries and crushed as a result. Clerk to report to SNC. Clerk felt this would have more effect if it was known which houses were involved.

14. REPORT FROM PLANNING COMMITTEE . Meeting to be arranged to consider new applications on Tuesday 16th at 7pm.

<u>S/2017/1033/FUL</u>	11 School Lane	2 storey ext to front/side, 1st floor ext. with dormer over garage	New
<u>S/2017/1114/FUL</u>	70A High Street	Proposed front porch ext, 1 storey rear ext, 2 storey side/rear ext.	New
<u>S/2017/1078/FUL</u>	29 Larkhall Lane	Single storey extension to rear	New
<u>S/2017/0491/FUL</u>	9 Chester Avenue	Single storey side extension.	Refusal
<u>S/2017/0600/COND</u>	Land at Junction 16 M1	Cond. 4 (Construction & Environmental Management Plan) Full application for work on A4500 comprising: reformatting access to Truck Stop & layby (closure); construct 2 roundabouts; close existing accomm. access N side A4500 & reformatting provision of new access from roundabout; engineering operations re ground re-profiling; re-route existing watercourse; flood plain compensation work; ecological work & access on land adjacent to J 16 of M1.	Approved
<u>S/2017/0629/FUL</u>	82 Larkhall Lane	Proposed two storey extension to front (retrospective)	Approved
<u>S/2017/0545/FUL</u>	16 Glassthorpe Lane	Replace conservatory roof with flat roof and roof lantern by building up brickwork on side elevation.	Approved
<u>S/2017/0459/FUL</u>	Grange Farm Upper High Street,	Side extension to existing shed used for selling picked fruit & new disabled WC.	Approved
<u>S/2017/0461/FUL</u>	Jubilee House 55 Garners Way	Replacement of rear back door and window with french doors, and replacing all doors and windows in garage.	Approved
<u>S/2017/0499/COND</u>	Riding Hill Farm Glassthorpe Lane	Application for approval of details submitted pursuant to Condition 3 of planning permission S/2015/2668/FUL [Conversion of existing agric building to dog boarding kennels].	Approved
<u>S/2017/0501/COND</u>	Riding Hill Farm Glassthorpe Lane	Application for approval of details re Condition 4 of planning permission S/2015/2668/FUL [Conversion existing agric building to dog boarding kennels].	Approved

S/2017/0458/TCA	56 Upper High St	The felling & removal of one Norway Spruce.	No Objection
S/2017/0443/FUL	Wilson's Farm Glassthorpe Ln	Agricultural building	Approved

13	Bus Shelters – Most Councillors were disinclined to agree that the “Binty Bint” chicken formerly painted on the bus stop was any loss, and also surprised that there was comment now as the window had been cut into the wall in December, and this had effectively destroyed the chicken. It was felt that most villagers were happy with the repainting, and there had been comments that people were glad that Council was acting against illegal graffiti. 2 councillors felt it was a loss. The Chair felt that there should be no decision at this meeting, as the anti-graffiti glaze would preclude the shelter being easily painted, and that time was needed to digest the feelings expressed.
14	Accounts for 2016/17 distributed at the Parish Meeting, and distributed again with an end of year reconciliation & “BDO style” accounts for the External Audit. Resolved Council accepted the accounts.
15	Annual general Return part 1 The clerk read out the questions in Section 1 of the Annual Return -The Annual Governance Statement. All questions were answered in the affirmative. *Resolved.* that Section 1 of the Annual Return be signed and could be sent to the External Auditors.
16	Annual general Return part 2 - Accounts having been previously accepted it was *Resolved.* that Section 2 of the Annual Return be signed and the Annual Return could be sent to the External Auditors.
17	Annual Parish Meeting –Minutes incomplete as yet; some reports not yet forwarded. DS asked for a separate Annual Parish Meeting, but it was felt that if reports were sent prior to the meeting, this would save much time, and questions could be asked, rather than just the dry reading out of reports. Clerk to put on the January agenda.
18	Village walk. To take place on Tuesday June 13 th beginning at 7pm at the allotments.
19	Neighbourhood Plan. SR reported that there had been 2 meetings between HAT and SNC. The Referendum is currently scheduled for July 27th. Resolved. Unanimously that Neighbourhood Plan was agreed for submission for the Referendum, on July 27th.
20	Newsletter - to decide whether to change printers. JC reported that the school had had a change of mind regarding the newsletter, and that it was felt too time consuming, and that the printer was out of use for the school for too long if used for the newsletter. The arrangement with Hampton Print to continue for the present.
21	South View Lights – to decide on whether to install lighting. Clerk had contacted Aylesbury Mains who advised that columns would cost approx. £800 each, but that the electricity supply would have to be arranged with WPD (Western Power Distribution). Bracket lights would be approx. £350 each, but electricity supply would in theory be very much cheaper. Clerk had contacted WPD and a meeting would be arranged with Catherine Jarom
22	Fallen tree at Bowls Club – It was difficult to decide whether council has any responsibility, as the tree appears to come from the new development. It is not causing any problem with the drainage ditch at this time as branches were being taken for firewood, and the trunk is across the ditch, and being Oak will not rot for many years. A resident appears to have built a “bridge” across the drainage ditch. To be investigated by Councillors.
23	Playing Field Assoc. application for New Homes Bonus money. – DS reported that the PFA wished to either replace or refurbish the Play Area roundabout. If replaced it would cost Appr. £10,000, if refurbished it could be considerably less. At this time it was not known which option would be taken. The PFA would like a letter of support for its NHB application. Clerk to supply to the effect that Council would support a bid up to a maximum of £10,000.
24	Allotments signs – Dealt with above.
25	Charities. –No further report. Revnd Stephen French would attend the next meeting. JC stated that, as a Parish Councillor, he favoured the retention of the two charities.
26	Youth Club and Church request for NHB Money – Council were waiting for details of bids prior to endorsing them with letters of support if appropriate.
27	CORRESPONDENCE

Acre re subs – noted and replied.

S Billings/Chron & Echo & c 30 e-mails re Bus Shelter – noted and discussed above

E Clements & WPD & 5

Parishioners re South View Lights – noted and discussed above

P Whitehead re Harpole Charities trustees – noted.

YC NHB bid – noted and discussed above

CIL - Community Infrastructure Levy. SNC – South Northants Council. NCC – Northants County Council VHM – Village Hall Management Committee EMRA – East Midlands Regional Assembly. HSC – Heyford Sports Club. NCALC – Northants County Association of Local Councils. CLASP – Community Landscape & Archaeology Survey Project. WNJPU – West Northants Joint Planning Unit. SNH – South Northants homes. NRHA – Northants Rural Housing Association. PFA - Playing Field Association. NHB New Homes Bonus. NP Neighbourhood plan. JCS – Joint Core Strategy. WPD (Western Power Distribution)

29	Items for the next Agenda. Hearing Loop. Charities. New Homes Bonus.
	Dates of forthcoming meetings. June 12 th 2017.